



Office of the City Manager

CONSENT CALENDAR  
November 15, 2022

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Liam Garland, Director, Department of Public Works  
Subject: Contract No. 10340 (ERMA 111976-1) Amendment: HF&H Consultants, LLC for the Update of Rate Model

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 10340 (ERMA 111976-1) with HF&H Consultants, LLC for the Update of the Zero Waste Rate Schedules, extending the term to June 30, 2025, and increasing the contract by \$75,000 for a total contract amount not to exceed \$325,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment is available in the Zero Waste Fund 601-54-627-731-0000-000-472-612990 as detailed below:

Original Authorized Contract Amount	\$150,000
Prior Contract Amendments	\$100,000
Current Contract Amendment	\$ 75,000
<b>Total contract amount.....</b>	<b>\$325,000</b>

CURRENT SITUATION AND ITS EFFECTS

Since July 2018, HF&H Consultants, LLC (HF&H), has worked with Zero Waste Division staff and other City staff to evaluate all relevant information required for the City to provide residential and commercial curbside collection services and to update all Zero Waste Fund Five-Year Rate Schedules.

At the December 7, 2021 City Council Work Session on Rate Study Review, HF&H presented a review and analysis of costs associated with the City’s curbside collection and recycling program services that provide the foundation of all City mandated efforts to achieve its goal of Zero Waste by 2020.

The proposed contract amendment will allow HF&H to address City Council’s input from the December 2021 Work Session; complete the assessment of the City providing residential and commercial collection services of refuse, recyclables, and compost services; and update the proposed rate schedules to ensure, that as an enterprise

funded operation, the City's Public Works – Zero Waste Division will generate sufficient revenues to support:

- The expansion of the City's efforts to meet its Zero Waste Goal,
- The 2009 Climate Action Plan<sup>1</sup>,
- Compliance with legislation to enhance recycling; organic diversion and composting; single foodware use and litter reduction,
- All residential and commercial materials collection, material processing, or marketing, and
- Reserves for future capital replacements.

This contract supports the City's Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

#### BACKGROUND

In August 2016, HF&H was initially contracted to perform a comprehensive financial and operational assessment of the impacts to the City and public for providing in-house commercial hauling services. In 2019, the HF&H contract was amended to continue a comprehensive financial and operations assessment of the impacts on the City and the public for providing residential and commercial curbside collection services and to update the 2014 Zero Waste Fund Five-year Zero Waste Fund Rate Schedules.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The contract amendment will allow HF&H to update the proposed rate schedules to ensure, that as an enterprise-funded operation, the City's Public Works – Zero Waste Division will generate sufficient revenues to support:

- The expansion of the City's efforts to meet its Zero Waste Goal,
- The 2009 Climate Action Plan<sup>1</sup>,
- Compliance with legislation to enhance recycling; organic diversion and composting; single foodware use and litter reduction,
- All residential and commercial materials collection, material processing, or marketing, and
- Sufficient enterprise fund reserve for future capital replacements.

#### RATIONALE FOR RECOMMENDATION

Authorization of this amendment will allow Public Works and HF&H to address City Council's input on the Zero Waste Division's financial and operations assessment and update the 2019 and 2021 Zero Waste Fund Rate Studies.

#### ALTERNATIVE ACTIONS CONSIDERED

None.

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<sup>1</sup> [Climate Action Plan - City of Berkeley, CA](#)

CONTACT PERSON

Greg Apa, Solid Waste & Recycling Manager, Public Works, 981-6359  
Andrew Brozyna, Deputy Director of Operations, Public Works, 981-6396

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO.10340 (ERMA 111976-1) AMENDMENT: HF&H CONSULTANTS, LLC. FOR THE STUDY OF THE CITY PROVIDING COMMERCIAL COLLECTION SERVICES AND DEVELOPMENT AND UPDATE OF RATE MODEL

WHEREAS, on July 19, 2016, by Resolution No. 67,630 - N.S., City Council authorized Contract No. 10340 with HF&H Consultants, LLC for a comprehensive financial and operations assessment of the impacts to City and public for providing residential and commercial curbside collection services and to update the 2014 Zero Waste Fund Five-Year Rate Schedules for these services, in an amount not to exceed \$150,000; and

WHEREAS, on November 19, 2019 by Resolution No. 68,196 - N.S., City Council authorized an amendment to Contract No. 10340 (ERMA 111976-1) with HF&H Consultants, LLC to continue comprehensive financial and operations assessment of the impacts to City and public for providing residential and commercial curbside collection services and to update the 2014 Zero Waste Fund Five-year Zero Waste Fund Rate Schedules, in an amount not to exceed \$200,000; and

WHEREAS, on June 15, 2021 by Resolution No. 69,932 - N.S., City Council authorized an amendment to Contract No. 10340 (ERMA 111976-1) with HF&H Consultants, LLC to continue comprehensive financial and operations assessment of the impacts to develop and propose new Zero Waste Fund revised Five-Year Rate Schedules for residential and commercial curbside collection services, in an amount not to exceed \$250,000; and

WHEREAS, HF&H Consultants, LLC services are necessary to complete the assessment of the City providing residential commercial collection services of refuse, recyclables and compost and update to the current Zero Waste Fund Rate Model; and

WHEREAS, Funding is available in Zero Waste Fund 601.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10340 (ERMA 111976-1) with HF&H Consultants, LLC, for the Study of the City Providing Commercial Collection Services and Development and Update of Rate Model, extending the term to June 30, 2025 and increasing the contract by \$75,000 for a total contract amount not to exceed \$325,000 A record signature copy of the contract and any amendments to be on file in the City Clerk Department.